

CROOK COUNTY LIBRARY BOARD

September 7, 2016

Moorcroft Branch Library

The Crook County Library Board met on Wednesday, September 7, 2016 at the Moorcroft Branch Library. Board members present were Maylee Baron-Kanode, Bob Smith, Paulie Jolley, Tami Baron, and Beth Kreuter. Employees present were Jill Mackey, County Library Director, Kim Heaster, Sundance Branch Librarian, Nancy Bowles, Hulett Branch Librarian, and Pam Jespersen, Moorcroft Branch Librarian.

The meeting was called to order by Chairwoman Maylee Baron-Kanode at 1:05 p.m. and began with the Pledge of Allegiance.

With a correction to the next regular meeting time, changed from 1:30 p.m. to 1:00 p.m., Wednesday, October 5 at Hulett, the agenda was approved. Tami moved, and Paulie seconded the motion to approve the agenda. Motion carried.

There was neither introductions nor correspondence.

Tami moved, and Bob seconded a motion to accept the meeting minutes from the regularly scheduled meeting on August 3, 2016. Motion carried.

The checklist of expenditures was reviewed. After explaining the DVD and CD disc cleaner and the Collins Communication alarm system, the checklist was approved. Bob moved and Paulie seconded a motion of approval. Motion carried.

Jill then gave the treasurer's report. As of August 31, 2016, there was \$130,060.13 in the checking account after deposits, checks and debits and the 1-year CD were accounted for. 14.16 % of the current budget is expended at this time. Reserve funds used to pay bills was \$10,851.47, which is quite typical for this time of the year. Paulie moved to accept the treasurer's report, and Bob seconded the motion. Motion carried.

Library Reports:

Director's report for September 2016:

Meetings/events attended this past month

- August library board meeting
- No library foundation meeting in August
- 2 commissioner sessions this week
- Green Mountain Cemetery Walk (Pine Grove Cemetery walk this Thursday, September 8, 2016)
- On vacation for 3 weeks, August 15-September 2.

The commissioners discussed the draft County Property Disposal policy and County Procurement policy.

I am working on Survey of County Board Finances report for the state auditor and then the Annual Statistical Report for the State Library. We will be conducting a full equipment/furniture inventory this month at all 3 libraries.

Hulett:

For August 2016

- Nancy attended the Library Board Meeting in Sundance on Wednesday, August 3rd.
- The Library was open on Ham n Jam Day and we had 10 people in the Library that day.
- Nancy finished weeding/inventory of the Adult Fiction Books and will be starting on the Westerns
- Echo finished weeding/ inventory of the 4-6 books and the Young Adult and is working on the k-3 books
- Book Discussion was held on August 15th. The Book "All-Girl's Filling Station's Last Reunion" by Fannie Flagg was discussed and the new book "Miller's Valley" by Anna Quindlen was handed out for next month.
- Echo is back at the school reading, although she does not have as many classes as last year. 4th, 5th & 6th will be doing database on WYLD instead.
- Storytime started back up on August 23 and we have been having 4-5 kids. Yay!!! We viewed a webinar and Nancy will be doing some kids dancing and yoga poses with the kids. Echo has some new ideas for storytime including finger puppets and crafts and is excited about the kids that are coming.
- Activities planned for September include an Adult Coloring Contest. They may enter 2 pages from the Adult Coloring Book we gave them and it will be judged by the public the week of Sept 19-23. There has been 17 books handed out so far. We also will be having a craft day on September 20th and will be making a fall leaf bowl. We plan to make Craft Day a monthly event and do Pinterest type crafts coinciding with the holiday/month.
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Moorcroft:

BOARD REPORT AUGUST 2016

Our shed is here! Woo hoo

This month was quiet, as we just did story hour, and no afternoon classes. They will start up on the 7th of Sept.

Mandy did book club, which was an UNFINISHED LIFE, along with the movie. Only 3 people attended, one of the gals is moving. She is working on a plan to get more people to come.

Cindy is still working on getting everything in the right spots so we can inventory. Also working on the old over dues attempting to get caught up. Cindy and I may (or may not) master Director Station, it challenges us every time we use it. But there are some really interesting facts.

We had a book signing on the 5th of August. Sheryl Rains is writing a series. The first book is THE HOLY TUDORS: INHERITANCE. Her home town is a small town outside of Alberta Canada. Our connection is our roller girl. Sheryl comes into the United States and skates in various towns and this trip she was promoting her book.

We are celebrating NATIONAL CHOCOLATE SHAKE DAY next Monday. We are in hopes of getting more interested people in our library programs.

At the end of the month we will be decorating for Banned Book week.

Sundance:

Kim's report

September 2016

Youth news:

- The End of Summer Reading Program Picnic and Games was on August 5. Nineteen kids, 5 adults, and 5 teens attended. Bonnie got soaked, as usual, but it was a hot day, so they all were pretty wet!!
- Regular Storytime started this morning and will again be Wednesdays at 10:30 a.m. This morning the theme was "Down By the Sea". Eighteen kids, 3 babies, and 13 adults attended.
- This week was also the start of Bonnie's school and day care outreach visits. She'll be reading to Kindergarten through 4th grades throughout the week at the school. She's also going to Kid Prints Daycare and Judy Neiman's Home Daycare. The Little Ones Preschool will be coming to here twice a week. Yesterday was their first Storytime. Seven kids and Miss Sarah came.
- The 1000 Books Before Kindergarten now has 5 kids who have read 1000 books.

Adult news:

- The Lunch Bunch reading is meeting September 15. They are reading "Wyoming Fence Lines" by David Romtvedt.
- Feeders Readers book discussion group is meeting September 27. They are reading "All The Light We Cannot See" by Anthony Doerr.
- The Friends of the Library met on September 6. Their next meeting is October 11.
- We have the Merci Train exhibit from the Wyoming State Museum here for this month. It will then go to Moorcroft for October and Hulett for November. The Merci Train was sent to the United States in 1949 in gratitude for American help rebuilding the nation of France after the devastation of World War II. Wyoming received one of the 50 gift-filled railroad cars which made up the train. Some of these gifts are documented in this traveling exhibit. We've tried to track down the gifts that were distributed to Crook County but have not had any luck so far.

•Upcoming events:

- Jerry Barlow, Celtic Guitarist, will be here on Saturday, September 10, at the High School Auditorium.
- Gene Gade will be doing a program on Friday September 23.
- The Artmobile from the University of Wyoming Art Museum will be here October 31 through November 4. On October 31 we'll have a spooky-themed family program at 7 p.m. Tobi Miller, the Sundance schools' art teacher, will be bringing elementary and secondary students here for programs, and storytime on November 2nd will be run by the Artmobile staff. The Artmobile will also be traveling to Hulett on Thursday and Moorcroft on Friday.
- Rocky Courchaine will be doing a program sometime in November.

Foundation Liasion: There was no foundation meeting in August.

Old Business:

- Tami informed the Library Board of the possible demolition of the Crook County Central Office and how it may effect the adjacent county property. Randy Gill is looking into this.
- No estimate has yet been asked for to paint the Sundance sheds.
- Signature sheets were signed for the bank.
- The board self-evaluations were tabled for the month

New Business:

- Some discussion was given to background checks for interested library substitutes.
- "Disclosure Statements for Investment of Public Funds" were signed by board members for the County Clerk. These documents are for Crook County banks and entities only and needed to be notarized.
- The strategic plan was reviewed and a few changes were made. Some dates were changed and completion of some items was noted. **Some** of the changes are as follows: Salary increases for **library staff** is ongoing. The completion date for **Hulett** is June 2017. Conduit, an air conditioner, and area rugs are still needed. The new book drop is in the budget. In **Sundance** the chairs in the meeting room are in need of replacement. This is not an immediate need but necessary in the future. In **Moorcroft** a ramp is needed as are area rugs and front and back door are in need of being fixed. Drainpipes are now fixed and are okay as far as is known.

Review Yearly Calendar:

Since the WLS annual conference was cancelled, Sundance has offered to provide a conference in October.

In accordance to the calendar, a tour of the Moorcroft Library was taken and a “wish list” was recorded.

Executive Session: The Board went into executive session and concluded at 2:53 p.m.

Adjournment:

With no further business, the meeting was adjourned at 2:56 p.m. Motion was made by bob and seconded by Tami.

Next Meeting: October 5, 2016, Wednesday, at 1:00 in Hulett.

Respectfully submitted,

Beth Kreuter